

# Library Associates Companies

## Holiday, Payday & Timesheet Schedule

# 2009

JANUARY						
S	M	T	W	T	F	S
				<b>H</b>	2	3
4	<b>P</b>	6	7	8	9	10
11	12	13	14	<b>T</b>	16	17
18	19	<b>P</b>	21	22	23	24
25	26	27	28	29	<b>T</b>	31

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	<b>P</b>	6	7
8	9	10	11	12	<b>T</b>	14
15	16	17	18	19	<b>P</b>	21
22	23	24	25	26	<b>T</b>	28

MARCH						
S	M	T	W	T	F	S
1	2	3	4	<b>P</b>	6	7
8	9	10	11	12	<b>T</b>	14
15	16	17	18	19	<b>P</b>	21
22	23	24	25	26	27	28
29	30	<b>T</b>				

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	<b>P</b>	7	8	9	10	11
12	13	14	<b>T</b>	16	17	18
19	<b>P</b>	21	22	23	24	25
26	27	28	29	<b>T</b>		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	<b>P</b>	6	7	8	9
10	11	12	13	14	<b>T</b>	16
17	18	19	<b>P</b>	21	22	23
<sup>24</sup> / <sub>31</sub>	<b>H</b>	26	27	28	<b>T</b>	30

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	<b>P</b> 6
7	8	9	10	11	12	13
14	<b>T</b>	16	17	18	19	20
21	<b>P</b>	23	24	25	26	27
28	29	<b>T</b>				

JULY						
S	M	T	W	T	F	S
			1	2	<b>H</b>	4
5	<b>P</b>	7	8	9	10	11
12	13	14	<b>T</b>	16	17	18
19	<b>P</b>	21	22	23	24	25
26	27	28	29	30	<b>T</b>	

AUGUST						
S	M	T	W	T	F	S
2	3	4	<b>P</b>	6	7	<sup>1</sup> / <sub>8</sub>
9	10	11	12	13	<b>T</b>	15
16	17	18	19	<b>P</b>	21	22
23	24	25	26	27	28	29
30	<b>T</b>					

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	<b>P</b> 5
6	<b>H</b>	8	9	10	11	12
13	14	<b>T</b>	16	17	18	19
20	<b>P</b>	22	23	24	25	26
27	28	29	<b>T</b>			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	<b>P</b>	6	7	8	9	10
11	12	13	14	<b>T</b>	16	17
18	19	<b>P</b>	21	22	23	24
25	26	27	28	29	<b>T</b>	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	<b>P</b>	6	7
8	9	10	11	12	<b>T</b>	14
15	16	17	18	19	<b>P</b>	21
22	23	24	25	<b>H</b>	<b>H</b>	28
29	<b>T</b>					

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4 5
6	<b>P</b>	8	9	10	11	12
13	14	<b>T</b>	16	17	18	19
20	<b>P</b>	22	23	24	<b>H</b>	26
27	28	29	<b>T</b>	31		

**T = Timesheets DUE for the previous Pay Period**  
(Pay Periods = 1st - 15th OR 16th - last day of month)

**P = Payday**  
(If your initial Start Date is within the Pay Period, you will be paid on the following Payday)

**H = Holiday**

Library Associates Companies  
**Payday & Timesheet Schedule**  
**2009**

Pay Period	No. of Hrs.	Timesheet Due	Check Issued
January 1 – 15	88	January 15	January 20
January 15 – 31	88	January 30	February 5
February 1 – 15	80	February 13	February 20
February 16 – 28	80	February 27	March 5
March 1 – 15	80	March 13	March 20
March 16 – 31	96	March 31	April 6
April 1 – 15	88	April 15	April 20
April 16 – 30	88	April 30	May 5
May 1 – 15	88	May 15	May 20
May 16 – 31	80	May 29	June 5
June 1 – 15	88	June 15	June 22
June 16 – 30	88	June 30	July 6
July 1 – 15	88	July 15	July 20
July 16 – 31	96	July 31	August 5
August 1 – 15	80	August 14	August 20
August 16 – 31	88	August 31	September 4
September 1 – 15	88	September 15	September 21
September 16 – 30	88	September 30	October 5
October 1 – 15	88	October 15	October 20
October 16 – 31	88	October 30	November 5
November 1 – 15	80	November 13	November 20
November 16 – 30	88	November 30	December 7
December 1 – 15	88	December 15	December 21
December 16 – 31	96	December 30	January 5, 2010