



CONFIDENTIALITY AGREEMENT

(EMPLOYEE)

As an employee of Library Associates Companies (LAC), I affirm that I will not divulge to anyone, either during my employment or for three years after the termination of my employment, any information concerning processing, methodologies, proprietary software and technical approaches, financial data ***(including and not limited to my own personal salary information or that of any other LAC employee or consultant)***, list of clients or customers, or any confidential information of Library Associates. Breach of this Agreement may result in Library Associates taking actions against me which may include termination of employment. After leaving Library Associates' employment I may be liable for damages for revealing trade secrets, or confidential corporate information.

As an employee of Library Associates Companies, I also affirm that I will hold confidential any information concerning Library Associates' clients, customers or employees, and I shall not release any information unless Library Associates' Management informs me that they obtained a written release from a customer or client.

Name: _____

Signature: _____

Date: _____

Witness (1 required):

Name: _____

Signature: _____